

**Chabot Las Positas Association of Retired Employees  
Board Meeting  
October 24, 2016**

Present: Helen Bridge, Gay Conner, Tom Gerrits, Rachel Maldonado Aziminia, Joanne Neu, Bill Threlfall, Sharon Trethan

Absent: Dick Albert, Don Nilson, Irene Plunkett, Chet Rhoan, Art Tenbrink, Bob Wiseman

Excused: Art Larson (emeritus)

**CALL TO ORDER**

Bridge called the meeting to order at 11:10 a.m.

**APPROVAL OF MINUTES**

**M/S/P (Threlfall/Gerrits) to approve the July 18, 2016 minutes.**

**REPORTS**

**President**

Bridge requested that board members begin to think about where to hold the 2018 CARE Reunion Luncheon, either at the San Ramon Golf Club or somewhere else.

**Vice President**

No report.

**Secretary**

No report, but Maldonado Aziminia agreed to email the draft of the CARE Board minutes within a week after the meeting.

**Treasurer**

Trethan provided an oral report on the Treasurer's Report.

**CARE Fund Manager**

No report.

**CARE Grant Program**

Threlfall reported that the CARE grant program has gotten underway and that one proposal has already been submitted. District information officer, Guisselle Nuñez, will be submitting a notice about the CARE Grant program in the district newsletter and through an email to all staff. Threlfall reviewed a two-page flyer that will be sent to all staff. In the flyer there is a change in the instructions in that the maximum award is \$999 and that smaller proposals are more likely to be funded. The submission deadline date for proposals is November 14, 2016. The

total allocation for 2016-17 is \$2,500. Two weeks after the deadline, the CARE Grant Program committee will review the proposals and select the awardees. On September 20, 2016, Threlfall attended the Board of Trustees meeting and provided an update on the CARE Grant Program to raise visibility and to solicit support of the college presidents for the program.

#### **Communication Director**

Threlfall reported that all is well with the CARE website.

#### **Newsletter Editor**

Threlfall reported that eighty percent of the newsletter is complete, but still needs the article on Chabot College and the CARE president's message. The article on the 2017 Reunion Luncheon was submitted. The cost of the luncheon will remain at \$22.00. On whether Don Nilson will provide his slide show needs to be confirmed. Maldonado Aziminia will check with the Chabot College Media Department about the availability of a DVD and a projector.

#### **District Liaison**

Trethan reported that she now serves on the District Foundation.

#### **Chabot Liaison**

No report.

#### **Las Positas Liaison**

No report.

#### **Activities Directors**

The Annual CARE Reunion planning committee met on October 11 and the board reviewed the meeting minutes that were emailed to the board by Tenbrink.. After a brief discussion, the board requested that Tenbrink follow-up with the planning committee members regarding the details of the plan of action and the board members' task assignments. At this time, the details of the reunion luncheon remain unresolved.

#### **STATUS OF BOARD POLICY 7380**

Threlfall and Trethan provided an update on Board Policy 7380 and the status of the policy remains unresolved.

#### **CARE FUND DEPOSITS TO DISTRICT FOUNDATION**

Threlfall provided an overview of the CARE Fund deposits to the District Foundation. By consensus the CARE Board requested that Wiseman investigate the track record of the District Foundation.

#### **EMERITUS FACULTY LIBRARY ACCESS**

Threlfall reported that an emeritus faculty had difficulty accessing the services of the Chabot College library. He reviewed a draft letter that will be sent to the

Chabot College President Susan Sperling on how to resolve this issue.

**M/S/P (Threlfall/Trethan) to approve that the proposed letter be sent to the Chabot College President Susan Sperling.**

**DECIDE ON BOARD LEADERSHIP TEAM NOMINATIONS FOR 2017-18**

This agenda item was deferred to the December 2016 meeting.

**OTHER BOARD MEMBER REPORTS/ANNOUNCEMENTS**

No reports.

**NEXT MEETING DATE**

The next meeting will be held on Friday, December 16 at 11:00 a.m. at Bridge's home.

**ADJOURNMENT**

The meeting adjourned at 12:28 p.m.

Respectfully Submitted  
Rachel Maldonado Aziminia