

**Chabot Las Positas Association of Retired Employees
Board Meeting
March 16, 2015**

MINUTES

Present: Dick Albert, Linda Barde-Zimmerling, Shanon Christiansen, Helen Bridge, Gay Connor, Tom Gerrits, Rachel Maldonado Aziminia, JoAnne Neu, Don Nilson, Irene Plunkett, Chet Rhoan, Dee Roshong, Art Tenbrink, Bill Threlfall, Sharon Trethan, Bob Wiseman

CALL TO ORDER

Bridge called the meeting to order at 11:02 a.m.

APPROVAL OF MINUTES

M/S/P (Threlfall/Barde-Zimmerling) to approve the December 16, 2014, minutes.

NEWSLETTER

Threlfall distributed and reviewed the CARE newsletter spring 2015 content sheet. Plunkett agreed to write the Chabot news section of the newsletter and Roshong the Las Positas news and Albert his biography. The articles are due by May 11, 2015. He expressed his appreciation of the Board's contribution to the Retiree News portion of the newsletter. He requested the Board stay a few minutes after the meeting to take a group picture.

TREASURER'S REPORT

Trethan distributed the Treasurer's report. Seventy-eight members have paid CARE dues, but the number of those paying CARE dues is going down.

CARE FUND

Wiseman reviewed the CARE fund budget report and currently has total revenues of \$70,134. The CARE Fund is administered under the Chabot-Las Positas Community College District Foundation.

ACTIVITIES REPORT

Conner reported that the 2015 annual luncheon was a success. Everyone present won a prize. The contract for the January 23, 2016 annual luncheon has been signed.

CHABOT LIAISON REPORT

Plunkett reported that the Chabot College Women Basketball team won the California State Championship against Mt. San Antonio College. Tom Hanks was on campus and posed in front of the Chabot College marquee and this photo is now posted on the Chabot website. The Building 100 project should be completed this year.

LAS POSTAS LIAISON REPORT

Roshong reported that LPC is celebrating its 40th anniversary. A luncheon for retirees will be held on April 17. Bridge reported that William Macedo was selected as a Board of Trustee to replace Barbara Mertes through 2016.

DISTRICT LIAISON REPORT

CARE did not receive acknowledgement from either the college presidents or the chancellor in regards to the CARE funds recipients although Threlfall did send to the administrators a summary of the CARE recipients. He doesn't have access to the district email and goes through the Presidents' administrative assistants. Barde-Zimmerling also sent an email to the Board of Trustees.

COMMUNICATIONS DIRECTOR

Threlfall reviewed the list of the current board and officers for 2015. He will add the Director at Large Barde-Zimmerling and will put this information on the CARE website. There are 192 members and 205 emails on the CARE directory. There were 2,048 hits on the usually pages, homepage and directory.

2015-16 CARE GRANTS PLANNING AND ALLOCATION

Threlfall reviewed the CARE grants allocations for the past two years, In 2013, \$1,500 was allocated from CARE funds and from \$1,500 from CARE operations and in 2014, \$2,000 was allocated from CARE funds and \$2,500 from CARE operations. For 2015, the CARE operations budget faces additional annual costs of approximately \$1,200 for printing and mailing of the newsletter. Therefore, the board may choose to allocate a substantially less amount from this fund than in the past years. In the past CARE recipients were directly paid and they could then directly pay for their purchases. Currently the recipients must purchase their items through the colleges' purchase order process. Allocation for CARE funds was discussed. Decisions on the distribution of funds from CARE operation budget to CARE grants will be revisited at the July board meeting.

M/S/P (Threlfall/Tenbrink) that \$3,000 from the CARE Fund to be allocated for the CARE Grants.

There was a discussion on how to improve the visibility of CARE. Threlfall will compile an outcome report to be distributed to the Board of Trustees, the college presidents, the faculty and classified senates, and the student newspaper, *The Spectator*. This report will include an overview with photographs and a draft will be presented at the July CARE board meeting along with further discussion on communication and visibility of CARE.

Threlfall recommended the following to serve on the CARE Grants committee:

Bill Threlfall, Chair

Art Tenbrink, Vice President

Bob Wiseman, CARE Fund

Tom Gerrits

Helen Bridge, President

Dee Roshong

CRITERIA FOR CARE MEMBERSHIP

Threlfall requested clarification on who is eligible for membership to CARE because a former employee who had worked part-time and had retired from the district had requested to be listed on the directory.

He shared the wording from the CARE constitution:

4. Membership

All retirees from the Chabot Las Positas Community College District are eligible for membership and shall be members in accordance with the rules established in the Bylaws. Membership includes the member's spouse or partner. Membership continues for the surviving spouse or partner after the death of the member. At its discretion, the Board of Directors may grant Honorary Membership as provided by the Bylaws.

There is no mention that an individual has to retire emeritus, only that the individual must have retired from the district. Bridge stated that Art Larson believed that it was important that CARE be inclusive of all retired employees of the district. Threlfall will follow-up with the retiree.

A discussion ensued on the benefits of CARE and how to get this information out to retirees:

- Trethan provided information from the Board of Trustees minutes dated March 19, 1985, that stated the Personnel Department would provide updated information to CARE if retirees approved.
- Threlfall recommended that at the time of retirement a statement could be included as part of packet to retirees.
- Wiseman recommended that CARE seek information from retirees of their needs and wants.
- Tenbrink recommended the benefits of CARE should be articulated.
- Barde-Zimmerling stated that the Board of Trustees views CARE as a watchdog of retiree benefits; that retirees need to be aware of the benefits CARE provides; that it was CARE that fought for the benefits for out-of-state retirees; and that retirees need an organization that will protect their rights.

Threlfall recommended that the board members review the CARE website on benefits and that for the July meeting an article should be written about the benefits of CARE. Barde-Zimmerling with assistance from Chet Rhoan agreed to write a draft.

PRESIDENT'S REPORT

Bridge reported on the upcoming memorial for Reed Buffington to be held on Sunday, April 12, at Chabot College. Maria Ochoa and Melinda Matsuda are organizing the event. Twenty videos are to be produced. If board members have any memorabilia on Buffington, they should share it with Ochoa.

VICE PRESIDENT'S REPORT

Tenbrink invited the board to attend the seminar, "How Science Get Done – Green Power – Making Electricity Out of Thin Air" that will be held on Monday, March 2, from 6:15 p.m. to 7:15 p.m. at Las Positas College. It is part of the Science and Engineering Seminar Series. Eric Harpell who is one of the presenters has been a LPC professor of Astronomy and Physics for nearly three decades.

DATE OF NEXT MEETING

The next meeting will be held on July 22 at 11:00 a.m. at the San Ramon Country Club.

ADJOURNMENT

The meeting adjourned at 1:05 p.m.

Respectfully Submitted
Rachel Maldonado Aziminia