

**Chabot-Las Positas Association of Retired Employees
CARE Fund Special Projects Grant Program
2025-2026 Application Form**

Application Deadline: Friday 7 November 2025
Award announcement: Monday December 1, 2025

Applicant Information

Name Carla Aguirre Site: ☐ Chabot ☒ LPC ☐ District Office
Campus e-mail address caguirre@laspositascollege.edu Campus phone number 925 424 1187
(or home phone if no campus phone is available)
Division or Department Early Care and Education Name of Dean/Mgr/Supervisor Michelle Simotas

Project Information (Please take a moment to look at *grant guidelines* and *past winning proposals*!)

Name of project ECE Class Identifier Requested \$ 421.80
Who will be responsible for completion of the project? Carla Aguirre Expected completion date: 01/20/2026
Project Plan – Briefly tell us what you plan to do:

We plan to provide color coded lanyards for ECE63, ECE90, ECE95 students and outside observations to help staff easily identify class groups, ensuring smooth transitions, enhanced supervision, and appropriate support. Lanyards will be issued to students each semester for continued use.

Outcome – What will be the result? Be brief and specific.

Teachers and staff will be able to easily identify which students belong to ECE63, ECE90, and ECE95 through color coded lanyards, reducing confusion during transitions, improving classroom management, and ensuring that each child receives support appropriate to their class level and expectations.

Budget – Tell us what you want to buy: (Supplies, Apparatus, or Services - please see guidelines for what is possible.)

| Vendor (supplier) | Item Description (Model # etc.) | Qty | Unit price | Tax | Shipping | Line Total \$ |
|------------------------|---------------------------------|-----|------------|---------|----------|-------------------------|
| Swagprint | Custom ECE Lanyards | 400 | \$ 0.85 | \$ 0.00 | \$ 4.00 | \$ 344.00 |
| Amazon | Clean plastic ID holder | 400 | \$ 17.97 | \$ 5.92 | \$ 0.00 | \$ 77.80 |
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| Optional budget notes: | | | | | | Budget Total: \$ 421.80 |

I am attaching a detailed budget list with this application.

Benefits – Please briefly explain how the project will **improve service to the colleges** in your area of work responsibility.
Describe what problem the project will solve, and how long the benefits will last. Be specific.

This will reduce confusion, enhance safety, and ensure students receive appropriate support. The durable, reusable lanyards will provide lasting benefits and improve organization across the ECE program.

Agreements: I agree to complete the project as described above and then provide a one-paragraph outcome report including a digital photograph or video to CARE. (Report due: May 15, 2026 or by the above completion date.)

I understand that grants will be payable to the College/District and grant purchases will become CLPCCD property.

Type your name as your signature: Carla Aguirre Date 11/4/2025

Please have your Dean/Area Manager/Supervisor "e-sign" as well (or they may email their agreement separately to shildreth@chabotcollege.edu. You will be emailed when this is received!)

I agree to provide fiscal oversight: [Signature] Date 11/4/25
Dean/Mgr/Supervisor's Signature

Please complete the form, then "**Print**" and "**Save as PDF**" and **email** it as an attachment to shildreth@chabotcollege.edu
All submissions will be acknowledged promptly.

THANK YOU for your ideas to help make the Colleges and District even more successful and effective!